Posted: 04/07/2025

The County Commission of Ritchie County

RITCHIE COUNTY COURT HOUSE
115 East Main Street, Room 201
Harrisville, West Virginia
Phone (304) 643-2164
Fax (304) 643-2906

MEMBERS:
RANDALL E. RIGGS
STEVE A. RITTER
KENNETH W. CHURCH, II

Tracie D. McDonald
CLERK

AGENDA
April 10h, 2025
Meeting of Ritchie County Commission

Commissioners present: _____ (establish quorum)

Pledge of Allegiance

Sheriff Opens Meeting

Routine Business:

Approval of Minutes dated March 13th, 2025

Approval of Minuets dated March 27th, 2025

Review Invoices for Approval Total **$**

Monthly Jail Bill **$ 27,178.58**

Submission of Exonerations for Approval **3** Totaling **$989.69**

Budget Revisions

Review Correspondence Received in Mail

The following estates have final settlements that have been submitted for approval:

George Theman Phipps

Appointments:

9:15 a.m. – Meredith Kuhn, Assessor – Request to hire Trey Johnson as Assistant I with 2 years experience starting salary $30,600 with a stipend of $2,500, effective April 16th, 2025

9:30 a.m. – James Luther Bunner, Jr Estate, Attorney Andrew Woofter

Show Cause
Annual Accounting for approval
Hearing in regards to claim
Hearing in regards to insolvency

10:00 a.m. - Delinquent and Unprogressed Estates are set for a hearing before the County Commission to finalize the Show Causes

Order to Administratively Close
Michael Jo Holbert
Nellie V. Dilly
Joseph Lloyd Hoff
Russel Eugene Catnwell
Allen Dale Blackburn
Stanley James Echard aka Jimmy Echard
Dorothy Jean Jones aka Jean Jones
Lester Leonord Jones aka Lester Leonard Jones aka Lester Lenard
Mary Kay Kirkbride
Catherine Lamp
Edward Albert Webb
Brian Lee Mahaney

Loucil Sutphin
Larry William Griffin, Sr.
Lottie Belle Reed
Linda Sue Kirk
Sheila Rae McDonald
Order to Dismiss
Terry Lee Richards

10:15 a.m. - Jessie Pennell, Extension Agent – Request to hire 3 individuals as summer work studies, Anna Law, Becka Martin and Darren Lanham

10:30 a.m. – Gail Freddie Jenkins, Jr. aka Gail Freddie Jenkins.
Show Cause
Hearing requesting removal of Admrx.
Final Settlement for approval

11:00 a.m. – David Mudrick with A.S.K Insurance Services – Presentation

11:30 a.m. – Rainbow and South Fork Grange – Proclamation for Grange Month 2025

New Business:

Vacation Orders

Ritchie County Humane Society request fee be waived for use of 4-H Grounds on October 11th, 2025 and March 7th, 2026, for two Bingo fundraisers

Appoint a County Commissioner to the Ritchie County Humane Society Board

Memorandum of Understanding with Supreme Court of Appeals for the Family Court facilities rent

Day Report Center agreement between Wood and Ritchie Counties

Integrated Health Centers of West Virginia request to use the Court House lawn and facilities on August 2nd, 2025, for the 5 K Race

North Star Child Advocacy request the use of the Court House lawn on April 17th, 2025, for Flag Day and Child Abuse Awareness Month

Adjourn Meeting to:_____